

April 24, 2019

Dear Citizen,

We are sending this notice to let you know about a new development application in your area that has been received by the City's Growth Management Department. I am the City planner who is reviewing the project. It will be discussed at the meeting noted below. The project is summarized as follows:

- Project: ABC Development (TSP190999)
- Description: 1.) A Type B site plan to build a 3-story, 80,000 sq. ft. mixed use retail, office, and residential project; 2.) A deviation to reduce the sidewalk width from 8 feet to 6 feet; and 3.) A deviation to reduce a portion of the landscape buffer from 30 to 25 feet.
- Location: Northwest corner of Road X and Street Y.
- Map: See reverse side of this page.
- Owner: Mr. John Doe
- Owners Agent: Mr. Robert Smith, SE Consulting, (850) 999-9999
- Meeting: The project will be discussed at a meeting of the Development Review Committee on June 10, 2019, beginning at 9:00 a.m. at the Renaissance Center, 435 North Macomb Street in the Growth Management Conference Room on the First Floor.

This notice has been provided to property owners and residents within 1,000 feet of the applicant's property. Questions concerning the application may be directed to me at (850) 891-7001. The application and the staff report concerning the application are available upon request (copying charges may apply). The Development Review Committee meeting is open to the public and public comment will be heard at the meeting. However, no testimony will be heard at the meeting. Written comment concerning the application may be submitted prior to the meeting and will be considered. Written comment may be submitted by email to me, or by U.S. mail addressed to City of Tallahassee, Growth Management Department, Land Use and Environmental Services Division, 300 South Adams Street, Box B-28, Tallahassee, Florida 32301.

The decision of the Development Review Committee (DRC) will become final thirty (30) calendar days after it is rendered unless, prior to expiration of the thirty (30) days, there is either (a) a petition for formal (quasi-judicial) hearing, or (b) an appeal of the decision to the Circuit Court. A petition for formal (quasi-judicial) proceedings must be submitted in accordance with chapter 2, Article III, Division 2, Subdivision II, of the Tallahassee Land Development Code and the bylaws of the Tallahassee Planning Commission. See § 9-155, Tall. Land Dev. Code. A person appealing a decision of the committee will need a record of the proceedings. For purposes of appeal, the person filing the appeal may need to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is to be based. See § 286.0105, Fla. Stat.

Persons with a disability requiring accommodations should contact the Growth Management Department (891-7001 option 4) at least forty-eight (48) hours (excluding weekends and holidays) prior to the meeting. Persons with speech or vision impairments who need assistance with telephone communications should contact Florida Relay by dialing 7-1-1.

Our website has a wide range of resources that explain the development process. Please see www.talgov.com/growth/citizentools. Please let me know if you have any questions. I can be reached at either (850) 891-7001 or at bill.pable@talgov.com.

Sincerely,



Bill Pable, AICP
Special Projects Coordinator